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Deutsche Welthungerhilfe e.V. PO Box 20 04 5153134Bonn

To Whom It May Concern

RE: INVITATION TO TENDER

Welthungerhilfe / German Agro Action was established in 1962. It is today one of the largest private organizations working in the area of development cooperation and humanitarian aid.

Welthungerhilfe/German Agro action intends to construct 15 classrooms in Nyamlel South Sudan. The funds for this project are received from from the German Government through the German Ministry for economic co-operation and development (BMZ). For this purpose, WHH/GAA invites bidders to tender for the following items:

1. Lot 1: Construction materials
2. Lot 2: Construction equipment and other items
3. Lot 3: Containers
4. Lot 4 Generator (to be ordered under SDN 1003)
5. Lot 5: Fencing materials
6. Lot 6. Transport of Lot 1 to 5

Quantities are subject to alteration. For purposes of transport and consolidation, WHH/GAA may award the contract to one supplier.

General remarks and special condition

All items must be sound, fair and in merchantable quality. The quality must be in line with the technical specifications stated in this invitation for tender. The bidder has to specify the details of the offered product in case of an alternative offer. All items must be in line with the national / international standards depending on the country of origin. Please indicate in your quotation the origin of the products.

All items must be:

- Delivered as quickly as possible (latest second week of February to Nyamlel in S.Sudan)
- Available ex-stocks
- Part shipment not allowed without authorization of Welthungerhilfe.





1. Quality of the materials

All the materials must meet the specifications as required in terms of origin, description and standard. Materials that do not meet the requirements as requested will **not be accepted**.

WHH/GAA shall perform quality inspection at the point of delivery and will compare with the samples submitted and approved by WHH/GAA. WHH/GAA shall reject materials that do not fulfill the specifications. Cost for any rejection (transport, replacement, etc.) are to be covered fully by the supplier.

2. Bill of Quantity

For quantity and detailed specifications refer to Bill of Quantity (2 pages) attached to this invitation to tender. It is recommended to offer each lot separately. However, lumpsum offer for the whole consignment is also accepted. Bidders may advise their discount on the bid offer. If technical specifications do not meet the requirements stated in this document, the bidder shall clearly indicate the proposed changes. Welthungerhilfe reserves the right to reduce or increase the quantities. Slight adjustments may occur within these changes concerning technical specifications.

For transportation purposes, The angle bars and iron rods will be cut to 5,800 length. Bidders must therefore be willing to do the cutting as indicated and factor this in when doing the pricing. The balance from 6,000 i.e 200 will also form part of the consignment.

3. Packing

The packaging has to be appropriate to the nature (size, weight) of the items and reach international standards. The packaging should avoid transport damages and protect from bad weather conditions. Cost for packaging must be included in the unit price of each item.

4. Marking

No Marking required

5. Samples

Shortlisted bidders will be requested to submit samples for specific items during the evaluation period to WHH/GAA Regional Office in Nairobi.

6. Delivery Condition

Final delivery destination shall be **Nyamlel, South Sudan**. All transport details i.e routing has to be indicated within the offer. Partial shipment without authorization of Welthungerhilfe will not be accepted. Each shipment has to be announced with 5 days prior notice.



7. Delivery schedule / Place of delivery

Expected delivery time shall be latest by 2nd week of February 2012. Bidders are

Bidders are however advised **to indicate on their bids** their delivery dates.

Actual delivery dates shall be fixed on the contract.

Delivery DAP (Incoterms 2010) to WHH/GAA construction site in Nyamlel / Aweil West / South Sudan. Welthungerhilfe/GAA shall facilitate tax exemption at the border in case of goods originating outside South Sudan.

8. Prices

All prices in your quotation must be indicated in EURO (€, Euro) or USD (\$, US-Dollar) currency only. Quotations stated in other currencies will not be considered in the awarding process. Welthungerhilfe reserves the right to divide the purchase order into lots and to award the lots to various bidders. Bidders may advise their discount in case of combination of lots.

9. Transport

WHH/GAA intends to utilize the 2 containers ordered under Lot 3 to transport the consignment to the final destination. The total consignment shall be divided into two and transported in two 20 foot containers. Depending on capacity, bidders may quote for all the lots including transport.

If transport is contracted, the supplier must be ready to **accommodate other items** as well not part of this tender to be transported in the same containers depending on space availability. WHH/GAA will utilize the available space to capacity so long as the weight limit is not exceeded.

10. Weight of the consignment

Bidders are advised to indicate total weight per lot quoted.

11. Inspection

Consignment will be inspected on quality and quantity by an independent surveyor company at time and place of loading, reloading and unloading on account of Welthungerhilfe. Any additional inspection shall be on account of the Supplier. Goods not meeting agreed quality will be rejected. In case goods are rejected, the Supplier will contractually be obliged to pay already incurred fees for rejected goods and also for such fees which will become payable to the inspection company due to multiple interventions and/or fruitless visits and for goods inspected but eventually remained unshipped.

12. Ordering Party

Welthungerhilfe
Friedrich-Ebert-Strasse 1
53173 Bonn
Germany



13. Consignee

Welthungerhilfe / German Agro Action
Office Nyamlel Town
South Sudan
More details contact details will be announced in good time

14. Documents

Commercial Invoice (addressed to Welthungerhilfe, Germany)
Proforma Invoice (addressed to Consignee, South Sudan)
Original Waybills
Cargo Receipt Certificate, signed by Consignee
Packing List
Bank-Guarantee issued by first-class international bank (see Nbr. 15)
Pre-qualification of suppliers (refer to Annex II)
Note : Expenses for commercial courier to be covered by the Supplier.

The supplier must also be ready to prepare export documents for purposes of VAT refund in case the goods originate from outside South Sudan

15. Payment Conditions

Cash against documents (CAD). The order sum can be subdivided into partial payments according to part shipments which have been delivered successfully to final destination. Minimum value of each partial payment is 20% of the relevant order sum. Each payment will be arranged by bank transfer within 10 days after invoice received.

16. Penalties

Delivery schedule will be negotiated and fixed in order. In the event of delay in delivery caused other than by force majeure Welthungerhilfe is entitled to make use of a penalty of 2/1000 per day of the total value of the consignment still to be delivered. The penalty will be deducted from the invoice. In the event of incomplete delivery caused by the Supplier, Welthungerhilfe is entitled to deduct the losses from the invoice. In case of damaged cargo caused by inappropriate packaging Welthungerhilfe reserves the right to deduct from the relevant order sum an amount according to the variance to the requested specification. In case the quality is not in line with specifications initially agreed by both sides, the Supplier has to inform Welthungerhilfe as soon as possible. Goods not meeting agreed quality can be rejected by Welthungerhilfe, but if Welthungerhilfe accept these goods a deduction from the order sum and a penalty will be negotiated.

17. Performance bond (only applicable by CAD)

The successful bidder must provide a bank-guarantee to confirm the fulfilment of any obligations arising from the relevant order. A bank-guarantee is only applicable under the payment term CAD. The amount of the performance bond must be 6% of the relevant order sum. This guarantee must be expressed in EURO currency or USD currency and shall be limited until 31th of March 2012 and may be released by Deutsche Welthungerhilfe e. V. only. The bank issuing the guarantee must be a first class international accepted bank and is subject to the approval of the buyer. The performance bond must be provided not later than 10 days after firm order.



18. Tender Conditions

The tender must be valid 8 days at minimum.

Quotations must specify all details according to the tender text. Suppliers who do not receive a written feedback by expiry of the deadline for bid acceptance their bid has not been successful.

Quotations must reach Welthungerhilfe **not later than Friday 10th February 2012 at 10:00 a.m.** local German time (GMT +1). Orders will be placed within 2 days from the date of close of tender.

Quotations can be submitted:

By registered mail in a separate sealed envelope within an outer envelope. Both envelopes must show:

Welthungerhilfe
Tender WHH/SDN 1004/T-001 RO-342
(oeffnen nicht vor 23rd Jan 2012
Friedrich-Ebert-Str. 1
53173 Bonn
FR Germany

Or by telefax to following number: +49 228 2288 99 163

Or by e-Mail to tender@welthungerhilfe.de

In case of any questions contact Mr. Juergen Luedemann at :
juergen.luedemann@welthungerhilfe.de

Welthungerhilfe
For the Secretary General
Juergen Luedemann
Head of Procurement & Logistics

The tender is valid without original signature as well.

Annexes

- I. Bill of Quantity
Note : Excel file has 2 sheets
- II. Pre-Qualification of Suppliers