EVALUATION STAKEHOLDER ENGAGEMENT PLAN

****

*(Manual “Evaluation Management”, Step 2: Facilitate the kick-off)*

****

Project number and title:

Evaluation commissioner:

Participants:

Author / Date:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Stakeholder / user** | **Inform about? How? In which step(s) of the evaluation process?** | **Consult on? How?**  **In which step(s) of the evaluation process?** | **Collaborate on? How? In which step(s) of the evaluation process?** | **Comments?** |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Stakeholder / user** | **Inform about? How? In which step(s) of the evaluation process?** | **Consult on? How?**  **In which step(s) of the evaluation process?** | **Collaborate on? How? In which step(s) of the evaluation process?** | **Comments?** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Author: Date: